Bylaws for the Campus Scouts of Virginia Polytechnic Institute and State University

Article 1: Name

Section 1: The name of this organization shall be, “The Campus Scouts of Virginia Polytechnic Institute and State University.” This name may be shortened as “The Campus Scouts of Virginia Tech.”

Article 2: Organization

Section 1: Its form of organization, its ideals and its purpose shall be similar to those of the Boy Scouts of America and the Girl Scouts of the USA.

Section 2: The Campus Scouts of Virginia Tech shall serve as the sponsoring organization for Venturing Crew 323. All members of the Campus Scouts shall be members of the Boy Scouts of America via Venturing Crew 323 and shall be entitled to all privileges and benefits thereof.

Section 3: The members of the Campus Scouts of Virginia Tech shall be registered members of the Girl Scouts of the USA and shall be entitled to all privileges and benefits thereof.

Article 3: Objectives

The objectives of this club shall be:

a. To provide opportunities for former Boy Scouts and Girl Scouts who are members of the Virginia Tech community to continue in Scouting involvement and leadership development;

b. To serve the Boy Scouts and Girl Scouts of the New River Valley area through hosted events;

c. To provide opportunities for socialization and fellowship among its members.

Article 4: Membership

Section 1: Membership of this club shall be in accordance with the following:
a. Any student of good character, who is officially enrolled for at least part-time status, as defined by Virginia Polytechnic Institute and State University, may be granted active membership in said club. 
b. There shall be no discrimination on the basis of age, race, sex, political affiliation, veteran’s status, marital status, disability or religious affiliation within this organization.

Section 2: 
Hazing in any form is strictly prohibited. Hazing is considered an interference with personal liberty, and includes, any act of domination by any student over others which may lead to physical or emotional injury and discomfort. Hazing involving forced consumption of alcohol or drugs for the purpose of initiation or affiliation with any organization is specifically prohibited.

Section 3: 
Any member of this club may resign their membership provided that all indebtedness to this club has been paid in full. Such resignations shall be accepted in writing by the President and shall become effective when accepted by the Club Board of Officers.

Section 4: 

a. Any member charged with conduct unbecoming a Campus Scouts member which may impugn or reflect unfavorably on the good name of the Campus Scouts of Virginia Tech can be removed from active membership.
b. Any person whose membership in this club has been terminated in any manner shall forfeit all interest in any funds or other property belonging to the club.

Article 6: Officers 

Section 1: 
The elected officers of this club shall be a president, vice president, treasurer, and secretary. Neither the president nor the vice president may hold multiple offices, however the treasurer and secretary positions may be held by a single member. All officers shall be active members in good standing with this club. They shall serve for one (1) year or until their successors are elected and are qualified.
Section 2:
The duties of the officers shall be as follows:

a. The president shall be the executive officer of this club and shall preside over all meetings of the club and the Board of Officers. The president shall appoint committee chairs, with the approval of the board of officers. The president shall be an ex-officio member of all standing and special committees. As the official representative of the club, the president shall promote the growth of the Campus Scouts on campus and within the community. The president shall cooperate with the Boy Scouts of America and the Girl Scouts of the USA and promote positive relations. The outgoing president, in conjunction with the advisors, shall make provisions for the training of the new Board of Officers prior to their installation. The president shall perform such other duties as usually pertain to the office of president or may be assigned by the Board of Officers.

b. The vice president shall serve as acting president in the absence of the president at club meetings and meetings of the Board of Officers. Additionally, he/she shall be responsible for all duties assigned to him/her by the president or the Board of Officers.

c. The treasurer shall collect and disburse member dues as applicable; shall prepare and adhere to an approved budget; shall maintain accurate records; shall transact business through a bank or school account; shall keep the Board of Officers informed of financial strengths and weaknesses of the club; shall order club supplies or reimburse other club member purchases as applicable; shall have the books audited as necessary; shall file appropriate forms with the IRS if necessary; and shall perform such other duties as pertains to this office or as may be assigned by the club president or the Board of Officers.

d. The Secretary shall keep records of attendance and membership, keep minutes of all Club Board of Officers’ meetings as well as regular meetings, and submit such reports as may be required.

Section 3:
Any member may recommend the removal of a club officer to the Board of Officers. The Board of Officers shall hold a meeting at which the officer in question shall be heard. The Board of Officers will then present their findings to the club at which time a vote by 2/3 of the quorum is required.
to remove the officer in question. In the event any officer should be removed from office, the officer shall be notified in writing by the secretary.

Section 4:
In the event of a vacancy in the office of president, the vice president shall succeed to the office. In the event of a vacancy in any other office, a majority vote of the active membership of this club present and voting at the next regularly scheduled meeting shall elect a member in good standing to serve for the remainder of the unexpired term.

Section 5:
In the absence of the president, the vice president shall serve as acting president. In the absence of both the president and vice president, the treasurer shall serve as acting president. In the absence of all other officers, the secretary shall serve as acting president.

Article 7: Board of Officers

Section 1:
The Board of Officers of this club shall consist of the elected officers and the faculty advisors. The faculty advisors shall be nonvoting, ex-officio members of the Board of Officers.

Section 2:
The Board of Officers shall approve the budget, approve all bills, take counsel with committees, discipline members, set membership requirements, and perform such other duties as shall be referred to it by the club in compliance with these Bylaws.

Section 3:
The Board of Officers shall meet at least twice per month during the school year, and at least once during the summer term, at a time and place that it shall determine, and at such other times as the president or a majority of its voting members deem necessary.

Article 8: Elections of Club Officers

Section 1:
Election of officers shall be held at a regularly scheduled meeting at least two (2) weeks prior to the end of April. All officers shall assume their official
duties on May 1 following their election. They shall serve for one (1) year or until their successors are duly elected and installed.

Section 2:
All officers who are members in good standing are eligible for re-election.

Section 3:
Nominations for officer elections shall begin at least one week prior to the election and shall end immediately before balloting.

Section 4:
Election of officers shall be conducted by ballot. A member shall be voted in when a majority vote of the membership present is obtained.

Section 5:
In the event of a tie for any of the offices the remaining candidates will be removed from the ballot and the two candidates shall be voted on again. In the event that only two candidates are running for an office and the vote results in a tie then each candidate will be given one and a half (1.5) minutes to speak to the membership and another vote will be taken. In the event of another tie, the officiator of the election shall cast a tie breaking vote.

Article 9: Club Meetings

During the school year the club shall hold one weekly meeting on such day and at such place as shall be determined by the club officers and the club members. It may hold such other meetings as the officers or the membership may desire. In the event that unusual conditions prevent a weekly meeting, this club may hold a minimum of two meetings per month.

Article 10: Committees

Section 1:
The president shall appoint committee chairs to the following standing committees:
   a. Boy Scout Events
   b. Girl Scout Events
   c. Fellowship Activities
   d. Fundraising
   e. Website
Section 2:
The committee chairs shall appoint committee members to the standing committees.

Section 3:
The duties of the standing committees shall be as follows:

a. The Boy Scout Events Committee shall be responsible for selecting, planning, and executing events to benefit the Boy Scout community. The committee chair may create sub-committees as needed for individual events.

b. The Girl Scout Events Committee shall be responsible for selecting, planning, and executing events to benefit the Girl Scout community. The committee chair may create sub-committees as needed for individual events.

c. The Fellowship Activities Committee shall be responsible for selecting, planning, and executing social activities within the club.

d. The Fundraising Committee shall plan fundraisers for the club’s treasury.

e. The Website Committee shall be responsible for designing and maintaining the club website.

Section 4:
The club president has the right to form any special committee deemed necessary for normal club function. All appointments shall be approved by the Club Board of Officers by a quorum of 2/3. The president shall clearly define the responsibilities of these appointments, and their terms shall expire at the end of the administrative year, or at such time during the year when the Club Board of Officers determines that their responsibilities have been fulfilled.

Article 11: Faculty Advisors

Section 1:
This club shall have at least one (1) faculty advisor which the club shall turn to when in need of advising from the college or faculty level. The faculty advisors shall also sit in every meeting and be free to give their opinions on all matters of the club.

Section 2:
Any new faculty advisor shall be proposed by the club president at least one (1) week in advance of the meeting for voting and voted on by the membership of the club. The vote for the faculty advisor must pass by a majority vote while quorum exists during a meeting.

Article 12: Parliamentary Authority

The latest edition of “Robert’s Rules of Order” shall be the parliamentary authority for all matters of procedure not specifically outlined in these Bylaws.

Article 13: University Policies

The Campus Scouts of Virginia Tech shall abide by all policies contained in the University Policies for Student Life of Virginia Tech as stated in the Student Handbook.

Article 14: Amendments

Section 1:
Amendments to these bylaws shall be adopted by two-thirds (2/3) vote of the membership at any regular meeting held at least two weeks after a regular meeting at which the proposed amendment or amendments were read, or after giving written notice thereof to each member one week prior to the action on such amendment or amendments.
These Bylaws were adopted and approved on:

____________________   _____, 20____
Month         Day      Year

Club president’s signature

_______________________________________          Date_______

Club president’s name printed

_______________________________________

School administrator’s signature

_______________________________________          Date_______

School administrator’s name printed

_______________________________________